



Please complete this form and return it to NEKSDC, P O Box 919, **Summer 2012**
 Lyndonville, VT 05851. For further information, please contact Mariann Bertolini.
 Email: mariann.bertolini@lyndonstate.edu Phone: 802 626-6798 Fax: 802-626-9770 Attn:Dee

For Business
 Office use only:

CONDITIONS OF ENROLLMENT

You are not officially admitted to the college by registering for courses. The Registrar will keep a permanent record of for-credit courses you take as a nonmatriculated student. If you decide you want to be officially admitted to the college and enter a degree program, contact the Admissions Office.

After the end of the term, the Registrar's Office will mail a grade report to you. You may obtain an official transcript of your course work by writing to the Registrar's Office.

The college reserves the right to cancel a course if enrollment is insufficient to cover the expenses of the course. If this happens, you will receive a full refund of tuition and fees you paid for the course.

Please Return to:
 NEK School Development Center
 PO Box 919
 Lyndonville, VT 05851
 OR Fax to 802-626-9770 Attn:Dee

REFUNDS: If you withdraw from a course, tuition will be refunded according to the same daily pro-rata schedule used to calculate Title IV funds. Please see the *Billing & Payment Information* brochure. The amount of refund is based on the date the official ADD/DROP form is received in the Registrar's Office.



_____/_____/_____
 Last Name First Name M.I. Social Security Number

 Mailing Address: Street/P.O. Box Town State Zip

_____/_____/_____
 Date of Birth () Home Phone () Daytime Phone (if different) Employer*

Email address _____

Are you a U.S. citizen? YES NO If not, what country? _____ Are you a high school student? YES NO

Collection of Racial & Ethnic information. Please answer **BOTH** questions:

- 1) Are you Hispanic/Latino YES NO
- 2) Circle one or more of the following to describe your racial background:

American Indian or Alaska Native Asian Black or African American Native Hawaiian or Pacific Islander White

Have you maintained permanent legal residence in Vermont continuously for the past 12 months? YES NO

If not, in which state was your last permanent legal residence? _____

If yes, please indicate town of residency _____ and county _____

Have you attended Lyndon State College before? YES NO Under what name did you attend? _____

COURSE NUMBER	CREDITS	COURSE TITLE	DAYS/TIMES	INSTRUCTOR	COST
EDU 6140-L01	3	Education Law Topics	June 22, 29, July 6, 13 8:00-5:00 & Sat., Sept. 15, 29, 2012 8:00-12:30	John Nelson, Esq. & Nicole Mace, Esq.	\$800.00
		Location:	Lyndon State College – Vail 451 & Bole Comm. Rm.		
TOTAL CREDITS	3				
TOTAL					\$800.00

All students must complete this section:

I am enrolling in the courses listed above and agree to all conditions of enrollment as described in the Spring 2012/Fall 2012 class schedules.

Signature: _____ Date: ____/____/____

Payment in full must accompany this form. If a third party (e.g., employer*) is paying for the course, a letter of guarantee must accompany the registration form and the fees must be paid in full. Payment may also be made with VISA, MasterCard, or Discover by completing this section:

I authorize Lyndon State College to charge \$ _____ to my (circle one) VISA MasterCard Discover

Cardholder's signature: _____ Account number: _____ 3-digit PIN: _____ Exp. Date: ____/____/____